

Graduate Student Checklist

Doctor of Audiology

CSD Academic and Clinical Education Manual

- The [CSD manual is online](#).
- Graduate students are responsible for knowing and understanding all content included in this manual.
- This manual is minimally updated annually. You need to use and review this throughout your AuD program continually

Degree Option Requirement

- Each student will be required to select one of the following degree options **by September 1st of their second year**:
 - Comprehensive Exams
 - Capstone Research Project
 - Capstone Case Series
- See the department manual for specific guidelines and requirements for each option (link above)
- When you have determined your FINAL selection, [please complete this form before the date listed above to communication your degree option](#).

Preparation/Applications for Clinical Residency (4th year experience)

- Begin looking for 4th-year experiences and apply to experiences in the **Summer semester of 2nd year**.
 - Dr. Osenga will review the application process and required materials during a clinic meeting in the spring term of your 2nd year.
- All applications should be submitted to 4th-year placement during the summer term of **2nd year and/or the beginning of fall term of 3rd year**.
 - Deadline for many placements is early September

Dates and Deadlines of the Graduate School

- Familiarize yourself with the Graduate School [dates and deadlines](#) *throughout* your graduate program.
- The [graduating term](#) should be used to find appropriate dates and deadlines.

Doctoral Degree Audit

During your last semester of academic course work (likely **Spring term of the 3rd year**), you will complete and submit your Doctoral Degree Audit to Dr. Verticchio.

- Mrs. Verticchio will send you a template to complete to initiate this process.
- It will be a 3-page document.
 - On page 1, you will need to type in your personal information at the top of the page (Last Name, First Name, UID)

- On page 2, you must type in your Name, UID, Address, Email, and Phone numbers.
- On pages 2 and 3, you must enter the grade you earned for each course listed.
 - For grades not yet awarded, leave them blank.
- Save this document as your last nameDDA (ex. VerticchioDDA) and email it to Dr. Verticchio at hrfritz@ilstu.edu

_____ Application for Graduation AND Commencement Participation

During the fall term of your 4th year, you will [complete your application to graduate and participate in commencement](#).

- Under Submission Requirements, you can complete the application for graduation (and pay the fee) using the Online Form.
- You also need to complete and submit the Doctoral Commencement Data Form found on this page too.

_____ Praxis: National Exam in Audiology

- Students should register and complete this exam during their last semester of academic course work, which is typically in the **Spring term of the 4th year**.
- Register for this exam through [ETS/Praxis](#)
 - Test scores should be sent to the following locations:
 - ISU (code RA0073)
 - ASHA (code R5031) (required for ASHA certification)
 - Illinois Department of Financial and Professional Regulation (IDFPR) (code R7219) (required to work in Illinois)
- To be certified in audiology, students complete the Praxis Subject Assessment in Audiology (Test Code 5343).
- [ETS/Praxis study materials](#) can be purchased.

_____ During your last year of the program (likely **Spring term of 4th year**), you will meet virtually with the Director of Clinical Experiences-Audiology and the Graduate Advisor. All of the following paperwork components will be addressed at that time:

- ASHA Certification Application
- Illinois Professional Educator License
- Illinois License in Audiology
- Transcript Requests

Director of Advisement:

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