

## Minutes

### Student Advisory Board

11/16/2017

Present:, Morgan Triplett, Michelle Estand, Taylor Bouchard, Salwa Khan, Kacie Ryan, Kelly Retzlaff, Alexis Rooney, Dr. Beck

Absent: Brooke Jablonski

Agenda item: Stories update

The stories published so far have been excellent and several have been selected to be featured by CASNews and University Media. Dr. Joseph posts most of these stories and he provide Dr. Beck with some new criteria that he will need when stories are submitted to him:

Title in sentence form (start with a capital, all other letters lower case)

Shor title

Author

15-20 word abstract of story

Story to be 2-3 paragraphs (250-300 words) in length

Send picture as an attachment rather than embedded in a word document

Agenda item: Alumni networking

Dr. Beck provided information about the Alumni networking event. It will be held on April 24<sup>th</sup> from 5 – 6:30 p.m. at Alumni Services, room 118. We have secured a speaker for the event, Rachel Schlippman, who has done this for Career Services. We will need to find 6 – 9 alumni who will be willing to be part of this and we would like to have 50 students attend. Mrs. Burns has said that she would provide extra credit for students in CSD 218 to attend. We will do more publicizing of the event next semester. Career Center will help us develop a Formstack for registration. We chose the hors d'oeuvres we would like to offer: chipotle deviled eggs, turkey wrap pinwheels, veggie wrap pinwheels, chex mix, baked assorted cocktail quiches, and baked water chestnuts wrapped in bacon. We'll have iced tea and lemonade to drink.

Agenda item: Study break

Dr. Beck will be teaching a yoga class at Renkon Studio, 3907 GE Road, for students. It is a free class and will be designed to minimize stress. Dr. Beck invited all SAB members to the class and asked them to let other students know about it.

Agenda item: Next meeting

Our next meeting will be early next semester. Dr. Beck will set it up and notify the Board of the time and place.