

## **Graduate Student Checklist Master's in Speech-Language Pathology**

### **\_\_\_\_\_ CSD Academic and Clinical Education Manual**

This manual is online at <https://csd.illinoisstate.edu/about/departmentManual/> Graduate students are responsible for knowing and understanding all content included in this manual.

### **\_\_\_\_\_ Degree Option Requirement**

Each student will be required to select one of the following degree options by the end of finals of week of the first spring semester:

- Comprehensive Exams
- Independent Study
- Master's Thesis

Requirements for all three options can be found online and in the department manual <https://csd.illinoisstate.edu/graduate/speechPathologyDegreeOptions/>

### **\_\_\_\_\_ Dates and Deadlines of the Graduate School**

The Graduate School provides dates and deadlines that should be referred to throughout your graduate program. Dates and deadlines for the graduating term should be used.

<https://grad.illinoisstate.edu/faculty/dates/>

### **\_\_\_\_\_ Content Test for IL Educator License**

Students must register and pass the **non-teaching** speech-language pathology content test (test code 232) prior to starting CSD 408A60. Register for this exam here:

[http://www.il.nesinc.com/TestView.aspx?f=HTML\\_FRAG/IL232\\_TestPage.html](http://www.il.nesinc.com/TestView.aspx?f=HTML_FRAG/IL232_TestPage.html)

- Test scores should be sent to ISU (code 018)
- This test is a requirement for the Illinois Educator License
- Study materials can be found here:

[http://www.il.nesinc.com/TestView.aspx?f=HTML\\_FRAG/IL232\\_PrepMaterials.html](http://www.il.nesinc.com/TestView.aspx?f=HTML_FRAG/IL232_PrepMaterials.html)

### **\_\_\_\_\_ Master's Degree Audit**

During your last semester of academic course work, you will complete and submit your Master's Degree Audit to Mrs. Verticchio.

To complete this go to: <https://grad.illinoisstate.edu/students/forms/>

- Under Degree Program Students, select Master's Degree (Word) (it's a 4-page document). You will complete pages 3 and 4. Your plan should be listed as Speech Path and Audiology MS. Your sub-plan should be listed as Speech Language Pathology. Indicate MS degree. Select the appropriate option.
- You need to type in your information in the order that you completed courses and clinic. The department number for CSD is 472. Include department number, course number, title (can be abbreviated), semester hours of each course/clinic, grade earned (leave blank if not assigned yet, and the semester/year taken (ex. Sp21).
- Save this document as your last nameMDA (ex. VerticchioMDA) and email it to Mrs. Verticchio at hrfrtiz@ilstu.edu

### **Intent to File for Certification**

Follow these steps to initiate your process for the Illinois Educator License. From this page: <https://education.illinoisstate.edu/teacher/licensure/>

- Select Graduate/Advance Licensure
- Complete the Intent for Licensure form
- Complete all other steps outlined on this web tab for Graduate/Advanced Licensure

### **Application for Graduation AND Commencement Participation**

During your last semester of academic course work, you will complete your application to graduate and participate in commencement.

To complete this go to: <https://grad.illinoisstate.edu/students/graduation/>

- Under Submission Requirements, you can complete the application for graduation (and pay the fee) using the Online Form.

### **Praxis: National Exam in Speech-Language Pathology**

Students should register and complete this exam during their last semester of academic course work. To be certified in speech-language pathology, students complete the Praxis Subject Assessment in Speech-Language Pathology (Test Code 5331). Register for this exam here:

<https://www.ets.org/praxis/asha/>

Test scores should be sent to the following locations:

- ISU (code RA0073)
- ASHA (code R5031)
- Illinois Department of Financial and Professional Regulation (IDFPR) (code R7219)

Study materials can be found here: <https://www.ets.org/praxis/prepare/materials/5331>

**During your last spring semester, you will meet with the Director of Clinical Experiences. All of the following paperwork components will be addressed at that meeting:**

- **ASHA Certification Application**
- **Illinois Professional Educator License**
- **Illinois License in Speech Language Pathology**
  - Temporary and Permanent
- **Transcript Requests**
- **Documentation to complete during Your CF**

**Director of Advisement:**

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